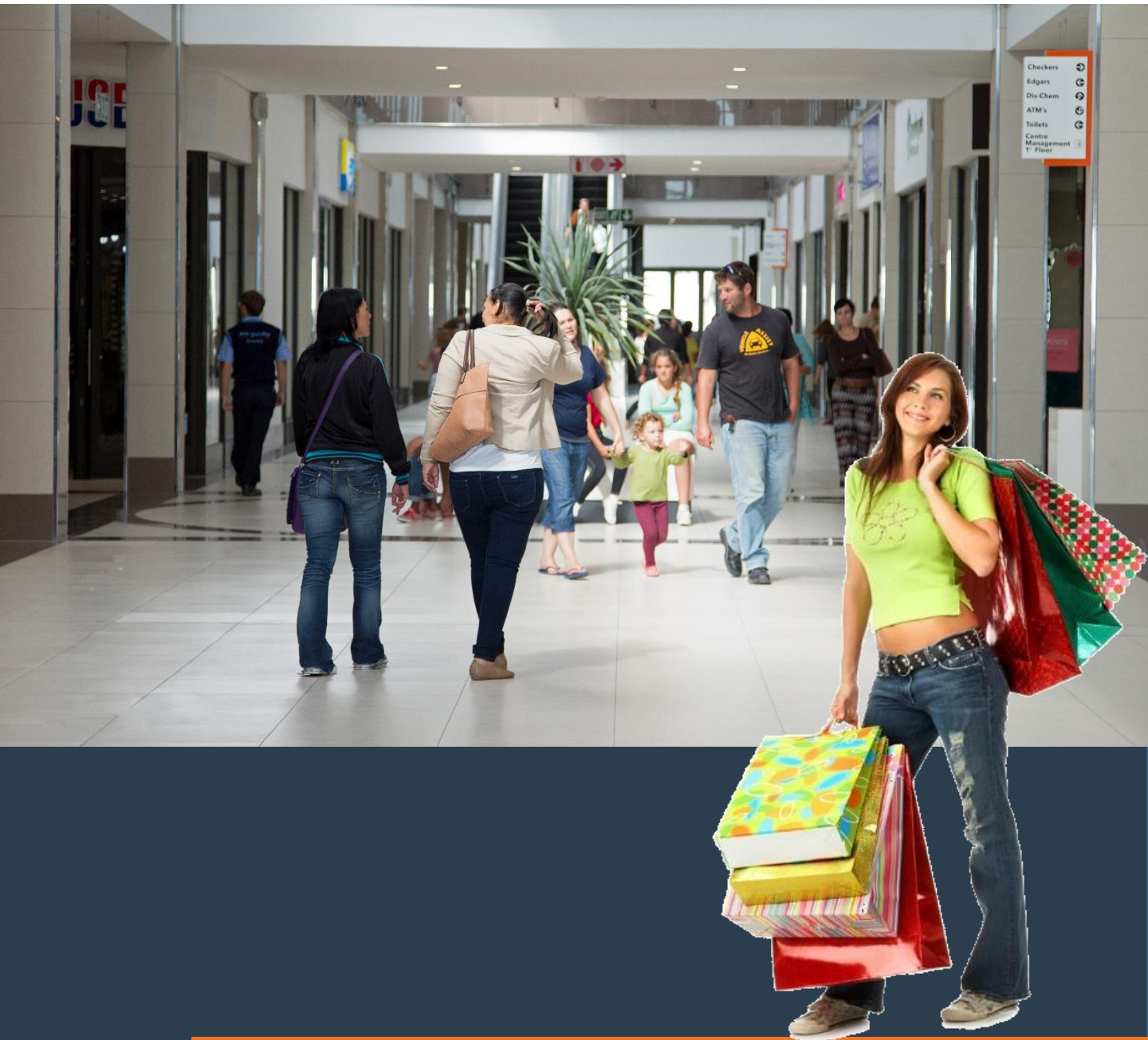


platzammeer

Waterfront



BOOKING FORM

EXHIBITION

BOOKING procedure

1. Complete the booking form below and send it to hesti@safari-investments.com
2. You will receive a confirmation email as well as an invoice. If you do not receive confirmation of your booking within the next 2 working days, kindly phone Hesti on 064 462 242 or 081 233 7599
3. The booking will be confirmed once payment is received
4. Familiarize yourself with the Exhibition Rules and Regulations

EXHIBITION RULES & REGULATIONS

A promotion/exhibition is only deemed confirmed upon receipt of the full payment (Payment reflects on the bank) and once the disclaimer has been signed by the exhibitor and back in the possession of the Mall.

General regulations

- The in-centre areas all have a height restriction of 1,8m.
- No exhibit may obscure a tenant's shop front from the public view at any given time.
- Distribution of pamphlets and/or any other promotional material is not allowed in the centre (other than in the designated exhibition space).
- The fittings and finishes in the Centre (for example pot plants, water features, pillars, etc) may not be used by exhibitors as display structures, or support. The use of screen boards will be allowed for this purpose. The exhibitor may not remove any standing furniture (for example dustbins or fixed benches). No Gazebos inside the Centre Area would be permitted.
- In the case of audio appliances or equipment that causes auditory interference, exhibitors are to consider the interests of the surrounding tenants and the public i.e. volume levels are to be kept within reasonable limits. These limits are set Safari Investments Namibia who reserves the right to restrict or prevent audio broadcasting if considered necessary. Should the exhibitor be called upon to effect certain improvements, but refuse to do so, the exhibition will be cancelled.
- All exhibition areas should be set up by 08:30 on the day the exhibit commences - and have to be operational by 09:00 . (set up before trading hours) – (Breakdown, after trading hours)
- All exhibits have to be manned during the Shopping Centre trading hours.
 - Monday - Friday: 09h00 - 19h00
 - Saturday: 09h00 - 16h00
 - Sunday: 09h00 - 15h00
 - Public Holidays: 09h00 - 17h00
- No smoking or eating is allowed in the display areas.
- All exhibition areas are to be cleared on the last day of exhibiting after 19:00. Failure to do so will result in a penalty fee of N\$1, 000.00 per day.
- All storage or packing material (for example boxes) must be removed from the exhibition site, or concealed from view.
- Proposals detailing floor plans, decor and displays have to be submitted to Platz am Meer Waterfront's Centre Management before final confirmation of the exhibit.

Continued >>>

- When a vehicle is required to be part of an exhibition, the exhibitor should organise both accesses in and out of the centre, with Platz am Meer Waterfront's Centre Management a week prior to the commencement of the exhibition.
- Note: All cars displayed in Platz am Meer Waterfront may not have more than 5 litres of fuel in their tanks and should have wheel mats under the wheels.
- No surveys may be conducted inside or outside the centre without prior arrangement with Centre management.
- All exhibitions must be accompanied by printed or professional quality signage presented on a stand. (No double sided tape and stickers are to be used. No handwritten signage is permitted. Display material, banners and/or posters may not be stuck on pillars, wall or trees.
- The signage should be done in such a way that there is no doubt as to the current exhibitor's identity, or in the case of a tenant exhibition, where the shop is situated and what products/services it has to offer. (Signage and stand is subject to management approval).
- All tables used during exhibitions must be covered with neat tablecloths which must reach floor level. Collapsible tables are to be used exclusively. Exhibitors must secure the electric cabling with duct tape. No other form of tape is permitted to be used at any time.
- Electric power points are available in most of the exhibition areas. However none of the cabling used by the exhibitor may be hazardous- or in any way exposed to the public.
- All exhibitions are subject to spot checks and inspections by Centre Management.

Risk

- All exhibitions must comply with Municipal safety regulations and bylaws, as well as those that may be required by Safari Investments Namibia. All claims by the public for loss or injury will have to be borne by the exhibitor. Platz am Meer Waterfront, its owners, management agents and employees shall not be held liable for any damages sustained by the exhibitor, its invitees, agents, employees or contractors whatsoever. In particular, no claim for public liability, losses or damages will be entertained. The exhibitors will be obliged to place into effect Public Liability Insurance, proof of which have to be provided prior to the commencement of the exhibition.
- Although Platz am Meer Waterfront has an on-site security company patrolling the centre, it cannot be held liable for any loss or damage experienced during any of the exhibitions. Should you have security requirements during the duration of your display, please make alternative arrangement or contact Platz am Meer Waterfront's security company to arrange a designated guard for the area at the Convenor's cost.
- Exhibitors will be held liable for any damages to the building, or to any person attending the exhibition, from any clause whatsoever, arising from the exhibit.
- The landlord (or his official representatives) reserves the right to cancel, or relocate, any exhibition and may ask any exhibits to change or remove any exhibition material.
- Management reserves the right of admission.
- Please ensure that staff and contractors are familiar with Exhibitions Rules and Regulations. Staff must also be easy identifiable when manning the exhibition.
- No amendments, variations or consensual cancellation of this agreement, or of this clause, will be valid unless reduced to writing and signed by the parties hereto. In particular, no representations of whatsoever nature had been made to either party to this agreement- save for what is contained herein. And no waiver on the part of Safari Investments Namibia will prejudice its rights in any fashion whatsoever.
- In the event of any breach of this agreement by the exhibitor, Safari Investments Namibia shall be entitled in its sole discretion to terminate this agreement forthwith. In which event all monies paid by the exhibitor will be forfeited as 'roukoop' to Platz am Meer Waterfront.

Disclaimer:

Safari Investments Namibia is not responsible for your sales , that is determined by the exhibiter’s choice of the court space.

I, _____ have read and will adhere to the
Exhibition Rules and Regulations.

Name

Signature

Date

THIS BELOW NEEDS TO BE PART OF THE APPLICATION FORM:

Name of individual OR Company name
Copy of ID OF Company registration document

Continued >>>

APPLICATION form

DETAILS OF APPLICANT

NAME OF COMPANY

ADDRESS

VAT REGISTRATION

CELLPHONE NO

EMAIL

CONTACT PERSON

DETAILS OF EXHIBITION

Checkers Court		Promenade: Random Café exit	
Crazy Store Court		Promenade: Mugg & Bean exit	
Edgars Court		Clicks walkway	
Dis-chem Walkway		Parking Bays	

EXHIBITION DATES

DETAILS OF EXHIBITION

PRODUCTS OR
MERCHANDISE TO
BE EXHIBITED

**Exhibitors may not
exhibit products that
compete with tenant
products.*

POWER POINT
REQUIRED (YES/NO)

SIGNED AT _____ ON THIS DAY OF _____

PRINT NAME

SIGNATURE

platzammeer

Waterfront

For any queries, info or bookings please contact

Hesti Langeveldt

✉ hesti@safari-investments.com

☎ 081 233 7599

**MAKE
A BOOKING
TODAY**



Corner Albatros & Tavorite Street, Vineta North, Swakopmund